

**FATHER MULLER COLLEGE OF SPEECH & HEARING
IQAC MEETING MINUTES**

Time: - 2:30 pm – 4.45pm

17.09.2017

Members present:

- 1) Prof. Akhilesh P.M.
- 2) Mrs.Susmitha.C.G
- 3) Ms Priya P. Rego
- 4) Ms Ashwini Sandra
- 5) Ms Nikita N.
- 6) Ms Jacqueline Fernandes

Members on leave:

- 1) Ms Dasmine F. Dsouza
- 2) Dr. Santosh Kumar

AGENDA:-

1) Subject distribution for coming semester

Semester	No:	Subject	Staff
II	1.	Neurology Unit 1 to unit 4 Unit5	External staff Dr. Santosh Kumar
	2.	Otolaryngology Unit 1: External and middle ear and their disorders Unit 2: Inner ear and its disorders Unit 3: Oral cavity and its disorders Unit 4: Larynx and its disorders Unit 5: Esophagus and its disorders	ENT staff
	3.	Speech-Language Pathology	
	4.	Audiology Unit1: Differential sensitivity Unit2: Case history and tuning fork tests Unit3: Pure tone Audiometry Unit4:Speech Audiometry Unit5:Clinical Masking and Instrumental Calibration	Priya Prof .Akhilesh. PM
	5.	Kannada	Ms. Vedavathi
IV	1.	Voice & Laryngectomy	Ms.Jacqueline
	2.	Motor Speech Disorders in Children	Ms.Dasmine
	3.	Diagnostic Audiology: Part 2	Ms.Susmitha
	4.	Paediatric Audiology	Ms.Nikita
V	1.	Neurogenic Language Disorders In Adults	Dr.Santosh Kumar
	2.	Noise Measurements & Hearing Conservation	Ms.Ashwini
	3.	Basic Statistics	Ms.Sucharitha

	4.	Scientific Enquiry in Audiology & Speech Language Pathology	Ms.Jacqueline
			Unit1 Unit 2 to Unit5

- Lesson plan to be submitted by the staffs before the commencement of next semester
- Discussion was carried out to make a clinical manual separately for Audiology as well as Speech for 1st years

2) Time-table distribution for upcoming semester

- Time table to be set by Ms Susmitha by Thursday 2/11/2017

3) Activities for the upcoming Semester

- Noise survey to be carried out within hospital premises
- Official inauguration of student council

4) Students feedback

Complied Students feedback was discussed

5) Distribution of physiotherapy classes

Following staffs were assigned to take the classes

- 1) Ms. Ashwini Sandra
- 2) Ms. Dasmine Dsouza
- 3) MS. Nikita.N
- 4) Ms. Priya Rego

6) Decennial year conclusion

- Ms. Priya Rego will be overall incharge for decennial year conclusion program

7) Class coordinator for the upcoming semester

- **II sem -- Ms. Priya Rego**
- **IV sem – Ms. Nikita . N**
- **VI sem –Ms. Ashwini Sandra**

8) Other Issues

- Documents of ethical clearance by interns to be handed over to office staff
- NAAC related work to be started by all the staffs

Represented by



Sr. Cynthia Santhmayor
Secretary, IQAC

Communicated to all members

C.c. to:
NAAC Office / File
cs/sd